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for you. Call 508-678-2811, ext. 4444, or visit the Website for details. Email [eHealth@bristolcc.edu](mailto:eHealth@bristolcc.edu)

## Admissions

### Get started on the journey to You, Improved.

No matter what your situation or your previous educational experience, if you are willing to work hard and take advantage of College resources, you can make it happen at Bristol Community College.

### I don't have time to enroll in a full-time program.

Then enroll part time! As much as possible, BCC allows you to fit school into your schedule, not ours. There is no rule that says you have to complete your associate degree in two years. Do it at your own pace. And with classes offered days, evenings, weekends, and online, your course schedule can be very flexible.

### Do you have any questions or concerns?

Contact the Admissions office at [admissions@BristolCC.edu](mailto:admissions@BristolCC.edu) or 508.678.2811, ext. 2179 and let us work with you to come up with solutions.

### Who can apply for admission to BCC?

Everyone! As your community college, we offer the educational services you need, whether you want to take just one course or a full course load.

### Who is admitted to BCC?

Our open admissions policy means that there is a program just right for you. Applicants for an associate degree program must have a high school diploma or equivalency certificate or college degree. This requirement may be waived for adults who pass an approved examination administered by BCC which indicates they have the ability to succeed at college work.

Some candidates are admitted to the Center for Developmental Education to strengthen their background in specific areas before attempting work in another program.

Admission to some programs is competitive because of the limited number of openings and/or the prerequisites, such as Clinical Laboratory Science, Complementary Healthcare, Culinary Arts, Dental Hygiene, Healthcare Information, Histology, Medical Assisting, Nursing, Occupational Therapy Assistant, Pre-Radiology Technology, Therapeutic Massage, and Phlebotomy.

Admission requirements to specific programs may change in accordance with policies established by the Massachusetts Board of Higher Education and the BCC Board of Trustees.

As a state-assisted institution, Bristol Community College gives first priority to legal residents of Massachusetts and second priority to students who apply under the New England Regional Student program. All others are admitted as space is available.

BCC is authorized under Federal law to enroll nonimmigrant alien students.

### When should I apply?

Applications are processed as they come in. There are no deadlines for application, but submitting your completed application well in advance of the semester in which you wish to enroll will give you the best selection of courses.

If you are applying for Clinical Laboratory Science, Complementary Healthcare, Culinary Arts, Dental Hygiene, Healthcare Information, Histology, Nursing, Occupational Therapy Assistant, Phlebotomy, Pre-Radiology Technology, and Therapeutic Massage, please submit your completed application by February 1 to receive priority consideration for admission the following September. After that date, applications will continue to be accepted on a space-available basis. Please carefully review the special application requirements for these programs, found in each program description.

### How do I apply?

1. Fill out an application found in the back of this catalog. Extra copies are available by calling the Admissions office at 508.678.2811, ext. 2516, or on the Web at [www.BristolCC.edu](http://www.BristolCC.edu) at "Admissions." If you apply online at [www.BristolCC.edu/apply](http://www.BristolCC.edu/apply), you save the application fee.
2. If applying with a paper application, mail the completed application form to the Admissions office, Bristol Community College, 777 Elsbree Street, Fall River, MA, 02720. Include a check or money order payable to Bristol Community College for the appropriate application fee.
  - \$10 for Massachusetts residents and qualified New England Regional Student Program applicants or \$35 for all others.
  - This fee may be waived if it causes unusual financial hardship. Contact the Admissions office at [admissions@bristolcc.edu](mailto:admissions@bristolcc.edu) or 508.678.2811, ext. 2179 for details.
  - You may apply to up to three Massachusetts community colleges with one application fee. Send your check to Bristol Community College and ask us to notify the others of your payment.
3. **eHealthCareers:** If you are interested in enrolling in this integrated health education program based in New Bedford, apply through the regular process and indicate eHealth on the application. You can apply at [www.bristolcc.edu/eHealthCareers](http://www.bristolcc.edu/eHealthCareers).
  - a. eHealthCareers offers regular information sessions at its facility at 800 Purchase Street, New Bedford. Visit the site, learn about the program, and find out how this integrated instruction is right

2. Transcripts: Ask your high school and all post-secondary schools you attended to send an official transcript of your grades to the Admissions office at BCC. In certain cases, no admission decision can be made without this transcript. Please note:

- a. If you are applying to Culinary Arts or any selective admission Health Science program (such as Clinical Laboratory Science, Complementary Healthcare, Dental Hygiene, Healthcare Information, Nursing, Occupational Therapy Assistant, Histology, Medical Assisting, Phlebotomy, Pre-Radiology Technology or Therapeutic Massage), you must submit all transcripts/G.E.D. official transcripts before an admission decision can be made.

- b. If you graduated from high school or a secondary school outside of the United States (or its territories), you must submit official transcripts to be considered for admission. The transcript (or school leaving certificate) needs to be translated into English by an official translator. The Admissions office has information on area translation services if you need assistance.

- c. If you have completed an associate or bachelor's degree or graduate degree, you are not required to submit transcripts unless you apply to a health science program listed above.

- d. If you completed a rigorous course of study in high school and wish to be considered for the Academic Competitiveness Grant, an official transcript must be submitted to the Admissions office.

- e. For all other applicants, a transcript is not required before an admission decision is made. However, the transcript is necessary by registration in order to provide the best advisement.

5. If you have received your G.E.D., have an official copy of your G.E.D. test scores sent to the BCC Admissions office.
6. If you would like to talk with an Admissions counselor, please call the office at 508.678.2811, ext. 2947, for an appointment.
7. Immunization, Insurance & Consent: Please see page 220 for specific requirements.

### Can I visit the campus?

Contact the Admissions office at [admissions@BristolCC.edu](mailto:admissions@BristolCC.edu) or call 508.678.2811, ext. 2947 to arrange a campus tour for individuals or groups. Visit [www.BristolCC.edu](http://www.BristolCC.edu) at "Admissions" for a list of upcoming dates for information sessions and campus tours. For a tour of the New Bedford Campus, call ext. 4000, for Attleboro, call ext. 3527, for Taunton satellite, call ext. 3767.

## Special circumstances

International students - students who are neither U.S. citizens nor permanent residents of the U.S. - who wish to attend Bristol Community College on an F-1 student visa must have completed their secondary school education and must demonstrate their proficiency in English (if English is not their first or best language). Students attending Bristol Community College on an F-1 student visa must be enrolled in a degree program as a full-time student (12 credits or more per semester) and must receive approval by the Registrar's office for program changes.

International applicants currently outside of the U.S. must submit completed admission applications by July 15 for the next September semester or by November 15 for the next January semester. International applicants currently within the U.S. must submit completed admission applications by August 1 for the next September semester or by January 1 for the next January semester.

International students must submit the following documents for admission to Bristol Community College:

- Application for admission for international students (with a nonrefundable fee of \$35).
- Secondary school or high school or college/university official transcripts (translated into English by an official translator).
- Valid passport, current visa, and I-94 card.
- Transfer students must bring a copy of the previous school's I-20 and verification of attendance (this must include the International Student Transfer Report form provided by Bristol Community College)
- Proof of financial support (Verification of Funds form provided by Bristol Community College). Funds must exceed \$15,000 (U.S. dollars).
- Proof of the following vaccinations: measles, mumps, rubella, tetanus within 10 years, hepatitis B series, and varicella.

Once the Admissions office at Bristol Community College receives all required documentation, international students will be issued an I-20 form. After students are admitted and respond with a \$50 nonrefundable registration deposit, they can apply for a student visa in the nearest USCIS office. International students will be subject to out-of-state tuition rates while attending Bristol Community College with an I-20 form. Financial Aid is not available to international students. Please contact the Admissions office at admissions@BristolCC.edu or 508.678.2811, ext. 2947 for more information.

Transfer students from another regionally accredited college or university usually receive credit for courses appropriate to their program in which they received a "C-" or better. Up to 30 credits may be transferred for associate degree programs. For students admitted to certificate programs, half the required credits must be earned at BCC.

Part-time students take fewer than 12 credits of course work and receive all the services available to a full-time student.

Veterans may use G.I. benefits at Bristol Community College. The College's certifying official will assist you

in applying for your benefits from the U.S. Department of Veterans Affairs and accessing college services. A representative in BCC's Advisement and Counseling Services office can assist you.

## January and summer admissions

Students may begin an academic program in January or the summer by taking general and elective courses required for the program. Not all program-specific courses are offered every semester.

SACHEM cross-registration: BCC is a member of the Southeastern Association for Cooperation in Higher Education (SACHEM), a consortium of nine institutions of higher education. Students of the participating institutions may cross-register for selected courses on a tuition-exchange, space available basis. For more information contact the Registrar in the Enrollment Center.

Career and vocational education students from one of the area member high schools within the Bristol Career/Vocational Technical Education Consortium should complete the section on the Application for Admission designated for students enrolled in a high school technical education program.

New England Regional Student Program allows out-of-state students from New England to enroll in BCC programs at in-state tuition if the public colleges and universities in the student's home state do not offer the program. The Admissions office and the NERSP Website at www.nebhe.org have additional information. Students enrolling in evening and weekend classes have no residency requirement and are charged the same cost per credit as in-state students.

## Massachusetts One-Stop Education and Career Liaison

The Education and Career Liaison is a BCC recruitment counselor who offers academic advisement and enrollment assistance to students through the One-Stop Career Centers in southeastern Massachusetts.

### Special services include:

1. Training Opportunity Program application and Section 30 forms
2. Third-party funding contracts (Trade, Individual Training Assistance for Title I Adults & Youth programs, dislocated workers, and National Emergency Grant).
3. The Education and Career Liaison, in addition to conventional recruitment efforts, provides outreach services both at the BCC's Fall River Campus and in the following career centers: Fall River, New Bedford, Attleboro, and Taunton.

For more information, contact the Admissions office at 508.678.2811, ext. 2947.

# Academic Calendar 2011-2012

## Fall 2011

**Wed, August 31**, Orientation  
**Thu, September 1**, Professional/Planning Day  
**Tue, September 6**, First day of classes  
**Mon, September 19**, Late-start classes begin  
**Mon, October 10**, Columbus Day - no classes  
**Tue, October 11**, Monday schedule will be followed  
**Wed-Thu, October 26-27**, First-half Option Final Examinations  
**Sun-Sat, October 23-29**, Mid-semester evaluations  
**Mon, October 31**, Second-half Option classes begin  
**Wed, November 9**, Friday schedule will be followed  
**Fri, November 11**, Veterans Day - no classes  
**Wed, November 16**, Last day for student-generated withdrawal  
**Wed, November 23**, No Greater New Bedford classes  
**Thu-Fri, November 24-25**, Thanksgiving - no classes  
**Fri, December 16**, Last day of Day/Evening/Weekend classes  
**Sat-Fri, December 17-23**, Evening/Weekend Final Exam Period  
**Mon-Fri, December 19-23**, Day Final Exam Period  
**Wed-Thu, December 21-22**, Second-half Option Final Examinations

## Intersession 2012

**Tue, January 3**, Classes begin  
**Mon, January 16**, Martin Luther King, Jr. Day - no classes  
**Fri, January 20**, Final exams

## Spring 2012

**Wed, January 18**, Orientation  
**Mon, January 23**, Professional/Planning Day  
**Tue, January 24**, First day of classes  
**Mon, February 6**, Late-start classes begin  
**Mon, February 20**, Presidents Day - no classes  
**Mon-Fri, February 20-24**, Greater New Bedford Winter Vacation - no classes  
**Tue, February 21**, Monday schedule will be followed  
**Sun-Sat., March 4-10**, Mid-semester evaluations  
**Mon-Sat, March 12-17**, Spring recess - no classes  
**Mon & Thu, Mar 19 & 22**, First-half Option Final Examinations  
**Wed, March 21**, Professional Day - no classes  
**Mon, March 26**, Second-half Option classes begin  
**Sun, April 8**, Easter - no classes  
**Wed, April 11**, Last day for student-generated withdrawal  
**Mon, April 16**, Patriots Day - no classes  
**Mon-Fri, April 16-20**, Greater New Bedford Spring Vacation - no classes  
**Thu, April 19**, Monday schedule will be followed  
**Thu, May 10**, Last day of Day/Evening/Weekend classes  
**Fri-Thu, May 11-17**, Day and Evening/Weekend Final Exam Period  
**Mon & Thu, May 14 & 17**, Second-half Option Final Examinations  
**Sat, June 2**, Commencement