BRISTOL COMMUNITY COLLEGE
RECRUITMENT SUMMARY

Department: _____

Position Title: _____

Status of Position:
Full-time _____ Part-time (indicate fraction) _____

Source of Funding:
State _____
Grant _____
Other _____

Total Number of Qualified Applicants: _____

Total Number of Qualified Applicants who were interviewed: _____

Males		***Females***	
White	_____	White	_____
Black	_____	Black	_____
Hispanic	_____	Hispanic	_____
Asian or Pacific Islanders	_____	Asian or Pacific Islanders	_____
American Indian/Alaska Native	_____	American Indian/Alaska Native	_____

Recruitment Sources Utilized:

Person Recommended for Appointment:
Name: _____ Gender: _____ Race: _____
Salary: _____ Grade: _____ Step: _____

Attachments:
1. Resumes of individual recommended for appointment
2. Job description

Report prepared by: _____ Date: _____
Title: _____

Compliance with affirmative action procedures verified by:

_____
Affirmative Action/EEO Officer Date: _____

This form should be filled out by individual receiving applications; a copy should be sent to the Human Resources Officer.