



New VA Student Checklist

- Apply to the College. Contact Admissions at ext. 2947
- Send your military transcripts (and college transcripts if applicable) to Admissions at BCC for transfer credit evaluation
- Apply for Financial Aid. Contact Financial Aid at ext. 2515
- Once accepted, schedule a placement test through the Testing Office at ext. 2231 (students transferring into BCC from another college may be exempt from placement testing).
- Register for classes (most students will register immediately after placement testing).
- Bring in Certificate of Eligibility
 - Post 9/11 GI Bill Certificates should be brought to G-200.
 - National Guard Certificates should be brought to the Student Accounts Office in the Enrollment Center in G Building.
- Complete VA 22-1990 Form (Dependents and Spouses should fill out a 22-5490).
- Complete BCC VA Certification Form (**Post 9/11 ONLY- Please let the BCC VA Certifying Official know if you will need Health Insurance**).
- Bring the #4 copy of your DD-214 (for a Tuition Waiver) to Enrollment Center x2590.
- Review VA Benefits Programs and other resources via BCC VA website (Chapter 33 students should review the housing and book allowance policy).
 - www.bristolcc.edu
 - Select Current Students
 - Select Veterans Services (under Student Support Services)
- Report all changes** (adding/dropping courses, withdrawing from a course, receiving an incomplete in a course, change of major) to the VA Certifying Official in G-200 or at ext. 2227.
- Chapters 30, 1606 and 1607 ONLY-** Verify enrollment via WAVE (www.gibill.va.gov or 1-877-823-2378) at the end of every month.
- Schedule an appointment with the appropriate department to plan for "after BCC."
 - Career Services ext. 2231
 - Transfer Affairs ext. 2234