

FOR MORE INFORMATION CENTER FOR BUSINESS AND INDUSTRY

Call (508)678-2811, ext. 2154/2527
www.BristolCC.edu/CBI

CORPORATE SERVICES

- Customized Programs
- Partnerships
- Grant Writing
- Industry Initiatives

NONCREDIT PROGRAMS

- Professional Development
- Personal Enrichment
- Latino Immersion
- Online programs
- Kids College
- Youth College

CENTER FOR BUSINESS AND INDUSTRY LUNCH & LEARN SERIES

These hour-long seminars filled with fresh topics are delivered on-site and tailored to your workplace needs. Choose from an array of topics.

- Public Speaking
- Handling Conflict
- Time Management
- Netiquette
- Customer Service
- Introduction to Lean
- Listening Skills

LET BCC MOVE YOUR EMPLOYEE TRAINING TO THE FAST TRACK

The Center for Business and Industry can provide just what your business needs:

- Customized training programs
- On-site Training
- Latest technology and teaching resources
- Corporate discounts available

KIDS COLLEGE

For twenty-three years, this summer program for children from Kindergarten through grade 12 has allowed children to explore new interests and to reinforce existing skills in an atmosphere that fosters creativity and fun. Classes are offered Monday through Thursday for six weeks. There is a supervised lunch period for students who attend a full day. Visit www.BristolCC.edu/kidscollege for more information.

CENTER FOR ADULT BASIC EDUCATION & WORKPLACE LITERACY

Call (508)678-2811, ext. 2274

Adult Basic Education programs

- English for Speakers of Other Languages Program
- Adult Basic Education
- GED Test Center
- Volunteer Support Programs
- Workplace Literacy
- Dislocated Workers Program

PROFESSIONAL DEVELOPMENT

SABES Regional Support Center
Call (508) 678-2811, ext 2278

Workforce Development

BCC's Center for Business and Industry is a comprehensive corporate services and community education resource

EDUCATION RESOURCE

The staff specializes in designing customized programs to meet specific training needs of area employers and provides expert consultant and technical assistance. The Center also offers courses in leadership skills, small business management, entrepreneurship, supervision, personal development, and communication skills. Training can be delivered at the employer's location or at any Bristol Community College location. Programs consist of college noncredit courses and workshops which carry continuing education units (CEUs). Certificate programs are continuously updated and are listed in the noncredit brochure.

As a leader in training for emerging computer technologies, the Center provides customized courses in word processing, spreadsheets, databases, and engineering software. The Center also offers a wide range of leisure, recreational, and enrichment programs and courses.

For more information on the Center for Business and Industry, please call (508)678-2811, ext. 2154/2527 or www.BristolCC.edu/corporate.

CORPORATE SERVICES

At individual companies, our systematic training approach includes:

- Initial Training Consultation
- Formal Needs Assessment
- Development of Customized Training
- Training Implementation
- Evaluation and Feedback
- Reinforcement Training

We also provide personalized consulting services, grant writing assistance, partnership development, professional development workshops, and customized seminars.

NONCREDIT COURSES

Professional Development courses consist of non-credit courses and workshops which carry continuing education units (CEUs). Certificate programs are continuously updated and are listed in the non-credit brochure.

Personal Enrichment courses offer something for everyone. These courses do not have grades or exams; rather they are life enhancing experiences that take place in a fun, enjoyable environment. At BCC, students of all ages enroll in our courses. Attending is a great way to meet people who have similar interests and talents. Our courses are taught by highly-qualified instructors from across the region.

Online courses allow you to learn at home or in the office 24 hours a day seven days a week. You can take courses according to your own schedule and receive input instantly. Online classes eliminate extra cost and allow you to work at your own pace.

Latino Immersion courses are offered in Spanish, to increase the attendees' language skills and enhance their knowledge and understanding of the Latin culture.

CENTER FOR ADULT BASIC EDUCATION & WORKPLACE LITERACY

For more than 25 years, BCC has offered to adult basic education instruction. Specialized services include remediation in reading, writing and math, language instruction in English for speakers of other languages and GED preparation and testing services.

ADULT BASIC EDUCATION PROGRAMS

The English for Speakers of Other Languages (ESOL) Program assists individuals whose first language is not English. Three levels of instruction are available both in the morning and evening. Contact (508)678-2811, ext. 2270 in Fall River or (508)223-4193 in Attleboro.

Adult Basic Education provides instruction for adults interested in upgrading their reading, writing and/or computational skills. GED preparation classes are also available for interested individuals. Pre-GED and GED preparation classes are available morning and evening. Students receive academic counseling and assessment services to determine the curriculum that will best meet their needs. Some programs offer career exploration and work experience components. BCC operates satellite locations in the Fall River community as well as in Taunton. Contact (508)678-2811, ext. 2373 for more information.

GED Test Center provides the opportunity for individuals to earn an alternative high school diploma. BCC is an approved testing site for the national General Educational Development examination. Contact ext. 2156.

Volunteer Support Programs

BCC coordinates tutor training and support groups for volunteers who wish to work with adult learners enrolled in ABE programs at the College. For more information about our Taunton Volunteer Literacy Program, contact (508)977-9565. To learn about volunteer training schedules in Fall River contact (508)678-2811, ext. 2042.

Workplace Literacy

The Center provides a Workplace Literacy program which offers multi-level courses in reading, writing, math, English for speakers of other languages and GED at company sites. Contact (508)678-2811 ext. 2368 for more information.

DISLOCATED WORKERS PROGRAM

The College provides intensive instructional programming for dislocated workers who seek structured schedules that align with state requirements for individuals receiving unemployment assistance. Individuals wishing to attend this trade-approved program must first seek a referral from any of the local Career Centers located in Attleboro, Fall River, New Bedford or Taunton. For more information, contact (508)678-2811 ext. 2368.

PROFESSIONAL DEVELOPMENT

SABES Regional Support Center is a part of a statewide system serving Adult Basic Education practitioners in southeastern Massachusetts. The Center coordinates staff and program development activities, and makes innovative materials available for use in programs. Directors, counselors and instructors can use the Center's networking opportunities and technical assistance. Call (508)678-2811, ext 2278 for more information.