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Admissions

Get started on the journey to **You, Improved**. No matter what your situation or your previous educational experience, if you are willing to work hard and take advantage of College resources, you can make it happen at Bristol Community College.

ACADEMIC CALENDAR

Fall 2009

Wed, September 2

Orientation

Thu, September 3

Professional/Planning Day - Day/Evening*

Tue, September 8

First day of classes

Mon, September 21

Late-start classes begin

Mon, October 12

Columbus Day-no classes

Tue, October 13

Monday schedule will be followed

Sun-Sat., October 25-31

Mid-semester evaluations

Wed-Thu, October 28-29

Final Examinations - First-half Option only

Mon, November 2

Second-half Option classes begin

Wed, November 11

Veterans Day-no classes

Wed, November 18

Last day for student-generated withdrawal

Wed, November 25

No classes - NB Voc/Taunton High only**

Thu-Fri, November 26-27

Thanksgiving holiday-no classes

Wed, December 16

Last day of classes - Evening only*

Thu-Wed, December 17-23

Final Exam Period - Evening only*

Thu, December 17

Last day of classes - Day only*

Fri-Wed, December 18-23

Final Exam Period - Day only*

(continued on next page)

*"Day" classes are those with a starting time before 4 pm, M-F, during the Fall and Spring semesters. All others are considered "Evening" classes.

**"Evening" courses held at satellite locations (NB Voc (Greater New Bedford Regional Vocational Technical High School) and Taunton High School)

I DON'T HAVE TIME TO ENROLL IN A FULL-TIME PROGRAM.

Then enroll part time! As much as possible, BCC allows you to fit school into your schedule, not ours. There is no rule that says you have to complete your Associate degree in two years. Do it at your own pace. And with classes offered days, evenings, weekends, and online, your course schedule can be very flexible.

DO YOU HAVE ANY QUESTIONS OR CONCERNS?

Contact the Admissions Office at admissions@bristolcc.edu or (508)678-2811, ext. 2179 and let us work with you to come up with solutions.

WHO CAN APPLY FOR ADMISSION TO BCC?

Everyone! As your community college, we offer the educational services you need, whether you want to take just one course or a full course load.

WHO IS ADMITTED TO BCC?

Our open admissions policy means that there is a program just right for you. Applicants for an associate's degree program must have a high school diploma or equivalency certificate or college degree. This requirement may be waived for adults who pass an approved examination administered by BCC which indicates they have the ability to succeed at college work.

Some candidates are admitted to the Center for Developmental Education to strengthen their background in specific areas before attempting work in another program.

Admission to some programs is competitive because of the limited number of openings and/or the prerequisites required, such as Clinical Laboratory Science, Complementary Healthcare, Culinary Arts, Dental Hygiene, Healthcare Information, Histology, Medical Assisting, Nursing, Occupational Therapy Assistant, Pre-Radiology Technology, Therapeutic Massage, and Phlebotomy.

Admission requirements to specific programs may change in accordance with policies established by the Massachusetts Board of Higher Education and the BCC Board of Trustees.

As a state-assisted institution, Bristol Community College gives first priority to legal residents of Massachusetts, and second priority to students who apply under the New England Regional Student program. All others are admitted as space is available. BCC is authorized under Federal law to enroll nonimmigrant alien students.

WHEN SHOULD I APPLY?

Applications are processed as they come in. There are no deadlines for application, but submitting your completed application well in advance of the semester in which you wish to enroll will give you the best selection of courses.

If you are applying for Clinical Laboratory Science, Complementary Healthcare, Culinary Arts, Dental Hygiene, Healthcare Information, Histology, Nursing, Occupational Therapy Assistant, Phlebotomy, Pre-Radiology Technology, and Therapeutic Massage, please submit your completed application by February 1 to receive priority consideration for admission to the following September. After that date, applications

will continue to be accepted on a space-available basis. **Please review carefully the special application requirements for these programs, found in each program description.**

HOW DO I APPLY?

1. Fill out an application found at the back of this catalog. Extra copies are available by calling the Admissions Office at 508-678-2811, ext. 2516, or on the Web at www.BristolCC.edu at "Admissions."

2. Mail the completed application form to the Admissions Office, Bristol Community College, 777 Elsbree Street, Fall River, MA, 02720. Include a check or money order payable to Bristol Community College for the appropriate application fee.

\$10 – For Massachusetts residents and qualified New England Regional Student Program applicants or

\$35 – For all others.

This fee may be waived if it causes unusual financial hardship. Contact the Admissions Office at admissions@bristolcc.edu or 508-678-2811, ext. 2179 for details.

You may apply to up to three Massachusetts community colleges with one application fee. Send your check to Bristol Community College and ask us to notify the others of your payment.

3. Ask your high school and all post-secondary-schools you attended to send an official transcript of your grades to the Admissions Office at BCC.

4. If you have received your G.E.D., have an official copy of your G.E.D. test scores sent to the BCC Admissions Office.

5. If you would like to talk with an Admissions counselor, please call the office at (508)678-2811, ext. 2947, for an appointment.

6. **Immunization, Insurance & Consent:** Please see page 230 for specific requirements.

CAN I VISIT THE CAMPUS?

Contact the Admissions Office at admissions@bristolcc.edu or call (508) 678-2811, ext. 2947 to arrange a campus tour for individuals or groups. Visit www.BristolCC.edu at Admissions for a list of upcoming dates for information sessions and campus tours. For a tour of the New Bedford Campus, call ext. 4000, or for Attleboro, call ext. 3527.

SPECIAL CIRCUMSTANCES

International students, students who are neither U.S. citizens nor permanent residents of the U.S., who wish to attend Bristol Community College on an F-1 student visa must have completed their secondary school education and must demonstrate their proficiency in English (if English is not their first or best language). Students attending Bristol Community College on an F-1 student visa must be enrolled in a degree program as a full-time student (12 credits or more per semester) and must receive approval by the Registrar's office for program changes.

ADMISSIONS

International applicants currently outside of the U.S. must submit completed admission applications by July 15 for the next September semester, or by November 15 for the next January semester. International applicants currently within the U.S. must submit completed admission applications by August 1 for the next September semester, or by January 1 for the next January semester.

International students must submit the following documents for admission to Bristol Community College:

- Application for admission for international students (with a non-refundable fee of \$35)
- Secondary school or high school or college/university official transcripts (translated into English by an official translator)
- Valid passport, current visa and I-94 card
- Transfer students must bring a copy of the previous school's I-20 and verification of attendance (this must include the International Student Transfer Report form provided by Bristol Community College)
- Proof of financial support (Verification of Funds form provided by Bristol Community College) Funds must exceed \$15,000 (U.S. dollars).
- Proof of the following vaccinations: measles, Mumps Rubella, Tetanus within 10 years, Hepatitis B series.

Once the Admissions office at Bristol Community College receives all required documentation, international students will be issued an I-20 for (Certificate of Eligibility for Student Visa). After students are admitted and respond with a \$50 non-refundable registration deposit, they can apply for a student visa in the nearest USCIS office. International students will be subject to out-of-state tuition rates while attending Bristol Community College with an I-20 form. Financial Aid is not available to international students. Please contact the Admissions office at admissions@bristolcc.edu 508-678-2811, ext. 2947 for more information.

Transfer students from another regionally accredited college or university usually receive credit for courses appropriate to their program in which they received a 'C-' or better. Up to 30 credits may be transferred for associate degree programs. For students admitted to certificate programs, half the required credits must be earned at BCC.

Part-time students take fewer than 12 credits of course work and receive all the services available to a full-time student.

Veterans may use G.I. benefits at Bristol Community College. The College's certifying official will assist you in applying for your benefits from the U.S. Department of Veterans Affairs and accessing college services. A representative in BCC's Advisement and Counseling Services office can assist you.

January and summer admissions: Students may begin an academic program in January or the summer by taking general and elective courses required for the program. Not all program-specific courses are offered every semester.

SACHEM cross-registration: BCC is a member of the Southeastern Association for Cooperation in Higher Education (SACHEM), a consortium of nine institutions of higher education. Students of the participating institutions may cross-register for selected courses on a tuition-exchange, space available basis. For more information contact the Registrar in the Enrollment Center.

Tech Prep students from one of the area member high schools within the Bristol Community College

Tech Prep Consortium should complete the section on the Application for Admission designated for students enrolled in their high school Tech Prep program.

New England Regional Student Program allows out-of-state students from New England to enroll in BCC programs at in-state tuition if the public colleges and universities in the student's home state do not offer the program. The Admissions office and the NERSP website at www.nebhe.org have additional information. Students enrolling in evening and weekend classes have no residency requirement and are charged the same cost per credit as in-state students.

MASSACHUSETTS ONE-STOP EDUCATION AND CAREER LIAISON

The Education and Career Liaison is a BCC recruitment counselor who offers academic advisement and enrollment assistance to students through the One-Stop Career Centers in southeastern Massachusetts.

Special services include:

- 1) Training Opportunity Program application and Section 30 forms;
- 2) Third-party funding contracts (Trade, Individual Training Assistance for Title I Adults & Youth programs, dislocated workers, and National Emergency Grant).

The Education and Career Liaison, in addition to conventional recruitment efforts, provides outreach services both at the BCC/Fall River campus and in the following career centers: Fall River, New Bedford, Attleboro and Taunton.

For more information, contact the Office of Admission at (508)678-2811, ext. 2947.



ACADEMIC CALENDAR (cont.)

Intercession 2010

Mon, January 4

Classes begin

Mon, January 18

Martin Luther King, Jr. Day - no classes

Fri, January 22

Final examinations

Spring 2010

Wed, January 20

Orientation

Thu, January 21

Professional/Planning Day - Day/Evening*

Mon, January 25

First day of classes

Mon, February 8

Late-start classes begin

Mon, February 15

Presidents Day-no classes

Mon-Fri, February 15-19

Winter Vacation, no classes

(NB Voc/Taunton High only**)

Tue, February 16

Monday schedule will be followed

Sun-Sat., March 7-13

Mid-semester evaluations

Sun-Sat, March 14-20

Spring recess, no classes

(NB Voc/Taunton High excluded***)

Mon-Tue, March 22-23

Final Examinations - First-half Option only

Wed, March 24

Professional Day, no classes

(NB Voc/Taunton High excluded***)

Mon, March 29

Second-half Option classes begin

Sun, April 4

Easter-no classes

Wed, April 14

Last day for student-generated withdrawal

Mon, April 19

Patriots Day-no classes

Mon-Fri, April 19-23

Spring Vacation, no classes

(NB Voc/Taunton High only***)

Wed, May 12

Last day of classes - Second-half option excluded**

Thu, May 13

Reading Day - Day only*

Thu-Wed, May 13-19

Final Exam Period - Evening only*

Fri-Wed, May 14-19

Final Exam Period - Day only*

Sat, June 5

Commencement