

# TIMEKEEPER FOR PART-TIME EMPLOYEES BI-WEEKLY HRCMS PAYROLL FY 2009 - FY2010

| HRCMS<br>PAY PERIOD<br>(THURS.) WEEK BEGIN DATE | PAF DEADLINE to HR<br>REQUIRED FOR EMPLOYEE<br>to be PAID ON PAY DATE | TIMESHEET ENTRY<br>Into PAYROLL DATABASE<br>BY NOON THURS. | PAYMENT<br>DATE |
|---|---|--|-----------------|
| Wed. exception 7/1/2009                         | Monday, June 29, 2009   | Thursday, July 09, 2009                                    | 7/24/2009       |
| 7/9/2009  | Monday, June 29, 2009   | Thursday, July 16, 2009                                    | 7/24/2009       |
| 7/16/2009                                       | Monday, July 13, 2009   | Thursday, July 23, 2009                                    | 8/7/2009        |
| 7/23/2009                                       | Monday, July 13, 2009   | Thursday, July 30, 2009                                    | 8/7/2009        |
| 7/30/2009                                       | Monday July 27, 2009  | Thursday, August 06, 2009                                  | 8/21/2009       |
| 8/6/2009  | Monday July 27, 2009  | Thursday, August 13, 2009                                  | 8/21/2009       |
| 8/13/2009                                       | Monday, August 10, 2009   | Thursday, August 20, 2009                                  | 9/4/2009        |
| 8/20/2009                                       | Monday, August 10, 2009   | Thursday, August 27, 2009                                  | 9/4/2009        |
| 8/27/2009                                       | Monday August 24, 2009  | Thursday, September 03, 2009                               | 9/18/2009       |
| 9/3/2009  | Monday August 24, 2009  | Thursday, September 10, 2009                               | 9/18/2009       |
| 9/10/2009                                       | Monday September 7, 2009  | Thursday, September 17, 2009                               | 10/2/2009       |
| 9/17/2009                                       | Monday September 7, 2009  | Thursday, September 24, 2009                               | 10/2/2009       |
| 9/24/2009                                       | Monday September 21   | Thursday, October 01, 2009                                 | 10/16/2009      |
| 10/1/2009                                       | Monday September 21   | Thursday, October 08, 2009                                 | 10/16/2009      |
| 10/8/2009                                       | Monday October 5, 2009  | Thursday, October 15, 2009                                 | 10/30/2009      |
| 10/15/2009                                      | Monday October 5, 2009  | Thursday, October 22, 2009                                 | 10/30/2009      |
| 10/22/2009                                      | Monday October 19, 2009   | Thursday, October 29, 2009                                 | 11/13/2009      |
| 10/29/2009                                      | Monday October 19, 2009   | Thursday, November 05, 2009                                | 11/13/2009      |
| 11/5/2009                                       | Monday November 2, 2009   | Thursday, November 12, 2009                                | 11/27/2009      |
| 11/12/2009                                      | Monday November 2, 2009   | Thursday, November 19, 2009                                | 11/27/2009      |
| 11/19/2009                                      | Monday November 16, 2009  | Thursday, November 26, 2009                                | 12/11/2009      |
| 11/26/2009                                      | Monday November 16, 2009  | Thursday, December 03, 2009                                | 12/11/2009      |
| 12/3/2009                                       | Monday November 30, 2009  | Thursday, December 10, 2009                                | 12/25/2009      |
| 12/10/2009                                      | Monday November 30, 2009  | Thursday, December 17, 2009                                | 12/25/2009      |
| 12/17/2009                                      | Monday December 14, 2009  | Thursday, December 24, 2009                                | 1/8/2010        |
| 12/24/2009                                      | Monday December 14, 2009  | Thursday, December 31, 2009                                | 1/8/2010        |
| 12/31/2009                                      | Monday, December 28, 2009   | Thursday, January 07, 2010                                 | 1/22/2010       |
| 1/7/2010  | Monday, December 28, 2009   | Thursday, January 14, 2010                                 | 1/22/2010       |
| 1/14/2010                                       | Monday, January 11, 2010  | Thursday, January 21, 2010                                 | 2/5/2010        |
| 1/21/2010                                       | Monday, January 11, 2010  | Thursday, January 28, 2010                                 | 2/5/2010        |
| 1/28/2010                                       | Monday, January 25, 2010  | Thursday, February 04, 2010                                | 2/19/2010       |
| 2/4/2010  | Monday, January 25, 2010  | Thursday, February 11, 2010                                | 2/19/2010       |
| 2/11/2010                                       | Monday, February 8, 2010  | Thursday, February 18, 2010                                | 2/19/2010       |
| 2/18/2010                                       | Monday, February 8, 2010  | Thursday, February 25, 2010                                | 2/19/2010       |