



BCC Center for Civic Engagement

PRE-COMMUNITY SERVICE LEADER CONTRACT

Send the completed contract to Debra Lyne in Room K123 prior to performing the community service.

Students who are trained to lead and recruit and supervise at least 5 BCC students who perform a minimum of 10 hours of service on a specific project within a semester will receive a Community Service Leader Certificate and will wear a red rope and be publicly recognized at Commencement. Students who complete a course-related leadership project and reflection portfolio will receive a "Community Service Leader" notation under the course title on their academic transcript. Students who complete a leadership project for a BCC service club or non-profit agency or organization will receive a "Community Service Leader" notation on their Community Service Record provided by the Center for Civic Engagement upon request.

Student Community Service (CS) Leader's Information:

Student's Name: _____
Last *First* *MI*

Student's ID: _____ E-Mail: _____

Phone Number: _____ Cell: _____

Address: _____
Street *City, State, Zip*

COMPLETE COURSE INFORMATION IF YOUR CS LEADERSHIP ROLE IS COURSE-RELATED

Semester: _____ Course ID: (ex.: HON 95) _____ CRN: (ex.: 14338) _____

S-L Professor's Name: (Print) _____

COMPLETE CLUB/AGENCY or ORGANIZATION INFORMATION IF YOUR CS LEADERSHIP ROLE IS NOT COURSE-RELATED

Semester: _____ Service Club or Agency/Organization Name: _____

Club Advisor's or Supervisor's Name and Title: (Print) _____

Community Service Project Information:

Project Name: _____

Project Description: (Brief description of the Community Service Activity to be Performed by the Group of BCC Students You will Recruit, Help Supervise, Mentor and Lead)

Planned Start/Finish Dates of Project Activity: _____

BCC/Community Partner Supervisor's Name: _____

BCC/Community Partner Supervisor's Title: _____

BCC/Community Partner Supervisor's Signature: _____

The undersigned student agrees to maintain contact with his/her BCC/ Community Partner Supervisor and complete the project. If the leadership role is connected to an academic course, the undersigned student also agrees to complete a reflection portfolio documenting the project, his/her personal growth in community leadership skills and commitment to future community service. This portfolio must be approved by the undersigned BCC Professor.

THE UNDERSIGNED VERIFY THE ACCURACY OF THIS RECORD:

Signature

Date

Student Community Service Leader

Signature

Date

Service-Learning Professor (if course-related)